

NATIONAL ANTHEM

Jana-gana-mana-adhinayaka, jaya he Bharata-bhagya-vidhata. Punjab-Sindh-Gujarat-Maratha Dravida-Utkala-Banga Vindhya-Himachala-Yamuna-Ganga Uchchala-Jaladhi-taranga. Tava shubha name jage, Tava shubha name jage, Gahe tava jaya gatha, Jana-gana-mangala-dayaka jaya he Bharata-bhagya-vidhata. Jaya he, jaya he, jaya he, Jaya jaya jaya, jaya he!

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும் சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில் தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும் தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற எத்திசையும் புகழ்மணக்க இருந்தபெருந்

தமிழணங்கே! தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே!

வாழ்த்துதுமே! வாழ்த்துதுமே!

PLEDGE TO THE NATION

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone, lies my happiness.

ANTI-RAGGING PLEDGE

Our College is a temple of Learning and Ragging which is a social evil, is banned by the Government and in our Institution. I understand that, we are created in the image of God; we have to respect and value others. I am also aware of the fact that anyone indulging in ragging is likely to receive deterrent punishment like dismissal from the institution, withdrawal of scholarship, debarred from examination and denied admission to any institution. I understand that "No act of ragging, major or minor, shall go unnoticed". I will see my peer group with love and friendliness. We will help each other to reach goal of success in life.

PRAYER BEFORE CLASS

O God! Lord of light and wisdom! Be with us today. Fill our hearts with peace and joy. Enlighten our minds with new learning. Grant us bright intellect, a sound judgement and retentive memory. Help us to study patiently, orderly and diligently. Develop our state of mind and empower us to make good things in life. Fill our teachers and parents with Thy choicest blessings and enrich their souls with Thy holy grace. Watch over our thoughts, words and actions. Keep us safe within Your Almighty hand. Make us feel the presence of our Lady of Bon Secours in all our meaningful endeavours now and forever. *Amen*.

OUR INSTITUTION

Bon Secours Congregation was founded in the year 1858 at Pondicherry and now it has spread out throughout the country and even to overseas countries such as Italy, France and Germany. The Congregation is one of the first indigenous Congregations in India. Evangelization has been the main apostolate of the congregation in addition to their concern for the poor. The Sisters of congregation have involved themselves in Health Care, Social Service and Education, targeting a total transformation in the lives of the poor especially woman. However the congregation as a whole believed that the greatest single factor that can incredibly improve the status of the women is higher education. This inspired them to establish Institutions of Higher Education for Women in various places. As a sequel to our experience, the Congregation have started Bon Secours Arts & Science College for Women in 2018 in Mannargudi at a campus where the education ministry is being carried out for the past 83 years. This vast campus holds within the same compound a Higher Secondary School from 6th to 12th std and a Matriculation School from KG to 10th std besides the newly started college. The College was started with 5 Programmes during the academic year 2018-19. Now it has been embellished to 13 UG and 4 PG programmes. The college has an excellent infrastructure with facilities for separate laboratories, library and hostel. Adequate transport facilities are available for commuting the students even from far off places.

Exclusive communicative English classes and Computer Classes are conducted to equip the students on par with global standard. Plenty of Extension activities such as NSS, YRC, RRC, EXNORA, Roteract etc. and extra-curricular activities are made available to make them wholesome students to garner glory in multisided activities.

Besides academic growth, the college focuses on the holistic development of the students. True to the Spirit and Vision of the Congregation, the college provides ample opportunities to the students to enlarge their spiritual and moral growth and to inculcate the strength of character building.

We are determined to make a difference in the field of Higher Education.

THE COLLEGE COAT OF ARMS



The Emblem of the college represents the power of women. The three women endeavour to change the world by empowering themselves, so as to make the world a better place to live in. The first woman symbolises arts, the second woman with a computer represents science and the third woman, with a book stands for education. All the three symbols aspire to bring about changes in their respective fields. The college motto, **"To empower, To change, To live"** is analogous to the emblem.

We believe that the students of this college emerge out as valorous women of wisdom, earning everyone's respect, capable of bringing about positive changes in their lives and in the lives of others.

VISION

To transform the women learners, especially the rural women to be physically, intellectually, emotionally, socially and morally healthy and to empower them to meet the challenges of the world tomorrow.

MISSION

Bon Secours Arts & Science College for Women is committed to excellence in helping students reach their full potential by developing their academic competency, critical thinking, civic responsibility and global awareness.

OBJECTIVES

- To empower young women by offering them quality education.
- ► To improve the status of the whole family by educating the girl students.
- ➡ To create awareness of moral values and mobilizing the girl students to work against social evils and discrimination of women.
- ➡ To inculcate a sense of appreciation for the most cherished cultural and traditional values of our country.
- ➡ To enable them reach global standards in tune with technological advancement.
- ➡ To impart creativity, divergent thinking and leadership quality.
- To stimulate students to be independent and selfdetermined.

COLLEGE ANTHEM

Bon Bon Secours - 3 College for Women Knowledge for everyone Challenge for younger ones Storage of compassion It's our ambition O Blessed Mother Mary You are our inspiration Keep us all together in happiness and peace O Mary! you hold us and guide us all the way - 2 O come let's join together To read signs of the time To learn and teach always with love To make the world a better place - 2

PROGRAMMES OFFERED

U.G. PROGRAMMES

- 1. B.Com
- 2. B.Com (CA)
- 3. B.B.A
- 4. B.A. English
- 5. B.A. Tamil
- 6. B.Sc. Mathematics
- 7. B.Sc. Physics
- 8. B.Sc. Chemistry
- 9. B.Sc. Zoology
- 10. B. Sc. Botany
- 11. B.Sc. Computer Science
- 12. B.C.A
- 13. B.Sc. Fashion Technology & Costume Designing

P.G. PROGRAMMES

- 1. M.Com.
- 2. M.A. English
- 3. M.Sc. Computer Science
- 4. M.Sc. Mathematics

DIPLOMA & CERTIFICATE COURSES

- 1. Driving
- 2. Accounting Package
- 3. Embroidery & Zardosi Work
- 4. Tailoring
- 5. DTP
- 6. Web Design
- 7. Type Writing

BOARD OF MANAGEMENT

President

Very Rev. Mother Dr. Maria Philomi, FBS Vice-president

Rev. Sr. Pauline Agnes Theresa Mary, FBS Secretary

Rev. Sr. Ambrose Mary, FBS

Principal

Rev. Dr. Sr. Victoriya, FBS

Executive Member-I

Rev. Dr. Sr. Marianmal, FBS

Executive Member-II

Rev. Sr. Jecintha Mary, FBS

Executive Member-III

Rev. Sr. Amalorpava Mary, FBS

ACADEMIC HEADS

Vice Principal

Dr.S.Sudha Professor, Dept. of BBA

HEADS OF THE DEPARTMENT

Commerce & Management Arts Physical Science Life Science

CO-ORDINATORS

B.Com. BBA Mrs. C. Suba Ms. K. Karpagam Dr. S. Usha Ms. A. Lakshika

Dr. P. Brindha Dr. G. Gnanalakshmi

| Tamil | Dr. B Sudha | |
|------------------------|-----------------------------------|--|
| Physics | Mrs. D. Nagalakshmi | |
| Chemistry | Dr. G. Thilagam | |
| Zoology | Dr. U. Sathiya | |
| Botany | Ms. J. Kiruba | |
| Computer Science | Ms. G. Dhivya | |
| BCA | Ms. B. Aarthibala | |
| STAFF SECRETARY | | |
| Secretary | Ms. K. Karpagam, HoD/Arts | |
| Asst. Secretary | Mrs. P. Vanmuhil | |
| | Asst. Professor, Dept. of Zoology | |
| EXAMINATION COMMITTEE | | |
| Co-ordinator | Dr. G. Gnanalakshmi | |
| | Dept. of Business Administration | |
| Member | Ms. G. Monica Gladys | |
| | Asst. Professor, of Maths | |
| Member | Ms. M. Omana | |
| | Asst. Professor, of FT&CD | |
| DISCIPLINE COMMITTEE | | |
| Co-ordinator | Dr. S. Usha | |
| | Head, Dept. of Physical Science | |
| Member | Ms. R. Ashwini | |
| | Asst. Professor of English | |
| Member | Ms. L. Shyamala Gowri | |
| | Asst. Professor of Commerce | |
| Member | Mrs. P. Vanmuhil | |
| | Asst. Professor of Zoology | |
| Member | Ms. R.K. Asmitha | |
| | Asst. Professor of Physics | |
| Member | Ms. S. Sasitha, PD | |
| Member | Ms. S. Afrin Banu, PD | |
| Student Representative | , | |
| | | |

| RESEARCH AND DEVELOPMENT COMMITTEE | | |
|---|---|--|
| Co-ordinator | Mrs. S. Rajeswari | |
| | Asst. Professor of BBA | |
| Member | Mrs. K. Vimala | |
| | Asst. Professor of Maths | |
| Member | Ms. Kiruba | |
| | Co-ordinator, Dept. of Botany | |
| | | |
| WEBSITE & MEDI | A COMMITTEE | |
| Co-ordinator | Dr. S. Sudha | |
| | Vice-Principal | |
| Member | Ms. A. Lakshika | |
| | Head, Dept. of Life Science | |
| Member | Sr. A. Amalorpava Mary | |
| | Asst. Professor of Computer Science | |
| Member | Ms. G. Dhivya | |
| | Co-ordinator, Dept. of Computer Science | |
| Member | Ms. M. Saranya | |
| | Asst. Professor of Physics | |
| COMMUNICATION | N & MAGAZINE COMMITTEE | |
| Co-ordinator | Ms. K. Karpagam | |
| | HoD/ Arts | |
| Member | Mr. M. Aravazhi | |
| | Asst. Professor, Dept. of Tamil | |
| Member | Dr. S. Shanmugam | |
| | Asst. Professor of English | |
| Member | Ms. V. Kishory | |
| | Asst. Prof. of English | |
| Member | Mrs. A. Vijayalakshmi | |
| | Asst. Professor of Computer Science | |
| Student Representative | S. Kirupa, II BCA | |
| | | |

| STUDENT WELFARE COMMITTEE | | |
|--|---------------------------------|--|
| Co-ordinator | Mrs. C. Suba | |
| | Head, Dept. of Comm. & Mgt. | |
| Member | Dr. N. Radhiga | |
| | Asst. Professor of Tamil | |
| Student Representative | J. Vijayalakshmi, III FT&CD | |
| GRIEVANCE RED | RESSAL COMMITTEE | |
| Head | Sr. Ambrose Mary FBS | |
| | Secretary | |
| Co-ordinator | Dr. B. Sudha | |
| | Co-ordinator, Dept. of Tamil | |
| Member | Mrs. R. Devi | |
| | Asst. Professor of Maths | |
| Student Representative | P. Nishanthini, III B.Com.(CA) | |
| | T. Shini Shindhu, II Chemistry | |
| GUIDANCE & COU | UNSELLING COMMITTEE | |
| Co-ordinator | Sr. Ambrose Mary FBS | |
| | Secretary | |
| Member | Sr. Amalorpava Mary FBS | |
| Member | Sr. Mary Amali FBS | |
| | Office Superintendent | |
| ALUMNI ASSOCIA | TION | |
| Co-ordinator | Mrs. C. Suba | |
| | Head, Dept. of Comm. & Mgt. | |
| Member | Ms. A. Ananthi | |
| | Asst. Professor of Chemistry | |
| CO-CURRICULAR & EXTRA-CURRICULAR COMMITTEE | | |
| Co-ordinator | Dr. P. Brindha | |
| | Co-ordinator, Dept. of Commerce | |
| Member | Ms. P. Infant Abarna | |
| | Asst. Professor of FT & CD | |
| Member | Ms. V. Mohanapriya | |
| | Asst. Professor of Commerce | |
| Student Representative | S. Preethi, II B.Com. | |

| PLACEMENT TRA | PLACEMENT TRAINING | | |
|------------------------|----------------------------------|--|--|
| Co-ordinator | Dr. S. Sudha | | |
| | Vice-Principal | | |
| Member | Dr. A. Rajathi | | |
| | Asst. Professor of Chemistry | | |
| Member | Mrs. R. Gowri | | |
| | Asst. Prof. of BBA | | |
| CYBER CRIME CL | JUB | | |
| Co-ordinator | Dr. S. Sudha | | |
| | Vice-Principal | | |
| Member | Ms. R. Padmavathy | | |
| | Asst. Prof. of English | | |
| Student Representative | P. Swetha, II Tamil | | |
| GENDER CHAMPI | ION CLUB | | |
| Co-ordinator | Dr. G. Thilagam | | |
| | Co-ordinator, Dept. of Chemistry | | |
| Member | Mrs. U. Revathi | | |
| | Asst. Professor of Commerce | | |
| Member | Mrs. N. Senthamizhselvi | | |
| | Librarian | | |
| Student Representative | K. Nivetha, III Botany | | |
| CONSUMER CLUB | | | |
| Co-ordinator | Mrs. H. Noore Thaspiya | | |
| | Asst. Prof. of Commerce | | |
| Member | Mrs. G. Karthiga | | |
| | Asst. Prof. of Tamil | | |
| Student Representative | J. Hely Jeya Merlin, III English | | |
| ANTI-RAGING COMMITTEE | | | |
| Co-ordinator | Ms. R. Vaithegi | | |
| | Asst. Prof. of Computer Science | | |
| Member | Ms. A. Indhumathi | | |
| | Asst. Prof. of Chemistry | | |
| | | | |

INTERNAL COMPLIANCE COMMITTEEHoD of Comm. & Mgt.Mrs. C. SubaHoD of ArtsMs. K. KarpagamHoD of Physical Science Dr. S. UshaHoD of Life ScienceMs. A. Lakshika

PART -V ACTIVITIES

| NATIONAL SERVICE SCHEME | |
|-------------------------|--------------------------------|
| Co-ordinator | Mrs. R. Anbarasi |
| | Asst. Prof. of English |
| Member | Dr. U. Sathiya |
| | Co-ordinator, Dept. of Zoology |
| Member | Mrs. R. Vijayalakshmi |
| | Asst. Prof. of Maths |
| Member | Ms. A. Sivagama Sundari |
| | Asst. Prof. of Maths |

RED RIBBON CLUB

| Co-ordinator | Dr. P. Akalya |
|---------------------|------------------------|
| | Asst. Prof. of Tamil |
| Member | Dr. R. Geetha |
| | Asst. Prof. of Zoology |
| ExNoRa | |

| Co-ordinator | Mrs. C. Kalaiyarasi |
|---------------------|--|
| Member | Asst. Prof. of Botany Ms. D. Maheswari Asst. Prof. of Tamil |

YOUTH RED CROSS

| Co-ordinator | Dr. B. Sudha |
|---------------------|---------------------------------|
| | Co-ordinator, Dept. of Tamil |
| Member | Ms. S. Gowsalya |
| | Asst. Prof. of Computer Science |
| | |

| ROTRACT CLUB | |
|-----------------------------|--------------------------------------|
| Co-ordinator | Mrs. B. Aarthibala |
| | Asst. Prof. of Computer Science |
| Member | Mrs. M. Suguna |
| | Asst. Prof. of Commerce |
| | |
| LEO CLUB | |
| Co-ordinator | Ms. A. Lakshika |
| | Head, Dept. of Life Science |
| Member | Mrs. D. Nagalakshmi |
| | Co-ordinator, Dept. of Physics |
| STUDENT COUNC | IL |
| President | P. Nishanthini, III B.Com.(CA) |
| Vice President | T. Shini Shindhu, II Chemistry |
| Student Welfare Secre | tary J. Vijayalakshmi, III FT&CD |
| Sports Secretary | T. Gajasri, III BBA |
| Discipline Secretary | P. Suvetha, III Tamil |
| Environmental Secret | ary J. Heli Jeya Merlin, III English |
| Language Secretary | S. Kirupa, II BCA |
| Transport Secretary | K. Nivetha, III Botany |
| Cultural Secretary | S. Preethi, II B.Com. |
| | |
| | |

ACADEMIC ENHANCEMENT PROGRAMMES ORIENTATION PROGRAMME:

Each Department fixes up orientation for the new entrants at the commencing of the academic year to get at them with the syllabus, course structure, examination pattern, evaluation system and other facilities available in the college to make it possible of them to join the main stream of learning process.

BRIDGE COURSE:

The Bridge Course organized and conducted at the beginning of the academic year helps the new students to get used with the new conducive learning environment of higher education. The course structure has been prepared and compiled by the Department of English and it is conducted for 10 days.

GUEST LECTURES:

Skilled experts and excellent, eminent personalities from industries, academicians, senior executives, business magnets, etc. are regularly called upon to interact with the students and share their views and experience.

CLASS ROOM PRESENTATIONS:

The students are egged on to do the presentation on subject related and general topics to enhance their interpersonal communication skills. While doing so, here is a chance to develop their overall personality.

SEMINARS/WORKSHOPS:

National and International level seminars, workshops and conferences are regularly organized by each and every department. Students are adequately motivated to take part and present papers in these seminars. They are all also guided to present papers in seminars and workshops arranged by other institutions and universities.

ASSIGNMENTS:

In addition to regular assignments in core subjects, research assignments are also provided to gifted learners, which need the students to refer to various sources of information including text books, journals, periodicals, magazines and the internet to enhance their research aptitude and sharpen their understanding of the subject.

MENTOR SYSTEM:

The mentor system is functioning effectively in the college. A small group of student are assigned to each faculty for concentrating every individual student with care and affection. The faculty keeps a close watch over the academic progress of the students and finds at the problems of the students relating to discipline, health, affordability etc., and provides solution for that.

EXAMINATIONS/TESTS

CONDONATION:

* Students who earn 75% of attendance in each course can be allowed to appear the examination without

condonation fee.

* Students who earn 74% to 70% of attendance can apply for condonation in the prescribed form with the

prescribed fee Rs.500/- (five hundred only)

* Students who earn 69% to 60% of attendance can apply for condonation in the prescribed form with the

prescribed fee of Rs.500/- (five hundred only) along with the medical certificate.

* Students who earn below 60% of attendance are not eligible to appear for the examination and they

CONTINUOUS INTERNAL ASSESSMENT (CIA):

Two CIA tests are conducted and assessed to know the status of students. The progress report of the CIA examination will be issued to the parents at the time of parent's meeting. The students are strictly advised not to be absent themselves for the internal assessment tests. Unless they present CIA, they will not be awarded internal marks.

PRE-SEMESTER EXAMINATION:

Pre – Semester examination are conducted at the end of each semester to build up the confidence. It helps studets to write the examination properly within the stipulated time.

NORMS FOR REVALUATION / RETOTALING / TRANSPARENCY [AS PER UNIVERSITY NORMS]

- Revaluation / Retotaling / Transparency can be applied for, any number of papers for the current session ONLY
- Application for Revaluation / Retotaling / Transparency shall be made in prescribed Proforma within 7 days after the announcement of the result (in the University Website), through the HOD/Principal of the college (for affiliated College) /Director of Centre for Distance Education where he/she has undergone the course. Applications can be downloaded from university website (www.bdu.ac.in).
- Revaluation shall be applied with or without getting the transparency of the answer scripts.
- > The University will not be at any circumstances if the Candidate passes in revaluation of paper(s) and qualified for admission to P.G. Courses / Higher Education.
- Fee particulars:
 Fee for Transparency (U.G., P.G. & M.Phil.)
 Fee for Retotaling (U.G., P.G. & M.Phil.)
 Fee for Retotaling (U.G., P.G. & M.Phil.)
 Fee for Revaluation (U.G., Diploma/Certificate)
 Fee for Revaluation (P.G., P.G. Diploma)
 Fee for Revaluation (M.Phil.)
 Fes.700/- (each paper)
- > Fee shall be paid through online (Please refer University website for online payment).

GENERAL RULES OF CONDUCT

- * Every student ought to put on their dress neatly as well as decently.
- * Punctuality should be maintained. Late comers are egged on to plant a sapling.
- * Discipline leads to the world of education. Students should maintain discipline in all context especially interacting with teaching, non teaching staff and fellow learners.
- * Neither meetings nor celebrations shall be conducted in the college premises without the permission of the Principal.
- * Wandering and loitering in the corridors, damaging furniture and scribbling on the desks or walls are forbidden. Disobeying the rules ought to be fined.
- * Day scholars opting for bus facilities should maintain complete discipline. Misbehaviour shall be seriously viewed and dealt with. Students have got to abide by the rules and regulations framed by the authorities of the college from time to time.
- * All the students shall maintain perfect silence, either attending lectures or working in the laboratories.
- * Every student will leave for the class room either getting permission or after the mentor leaving for the room.
- * Every student expected to be present in the college 5 minutes before the commencement of prayer session.

- * Students ought to wear their identity cards to college every day.
- * Getting mobile phones with students should be avoided and it is punishable.
- * Transfer certificate and conduct certificate shall not be issued when they have dues in college and hostel.
- * The final decision can be taken by the Principal in all the matters. The infringement of any of the rules by the students should be viewed as crime.

ATTENDANCE AND LEAVE PROCEDURE

- * Reopening as well as closing day attendance must be compulsory.
- * Students ought to be regular in their attendance to the college. Students having attendance below the university norms should not be permitted to write the university examinations.
- * No student shall absent herself without applying for leave in the prescribed form. Leave applications should be signed by the Parents/ Guardian/warden.
- * Leave applications have to be handed over to the respective faculty of the class for getting approval of the Principal.
- * If a student absents herself for more than ten days without intimating the authorities, her name will be removed from the registers. Thereafter the student has to get admitted, for continuing her course by paying the admission fee.
- * A student applying for sick leave for more than five days or absent for the unit tests or pre semester examination on medical grounds need to produce a M.L form from a registered medical practitioner.
- * A student absenting herself for a part of the day ought to get permission from the Principal.
- * Absentees without leave letter are liable to buy a book worth Rs.100/- to the department. Books should be submitted within ten days of notification.

LIBRARY

All the students of the College are members of the library. The Library will be kept open from 8.15 am to 5.30 pm from Monday to Saturday in a week. On all holidays, the Library will be kept open from 9.00 am to 4.00 pm except National holidays and Sundays.

- ➢ Books will be issued only on presentation of the Library Card bearing the name, class, register number and signature of the student. If the card is lost, the Librarian should be informed at once. Otherwise the owner of the card will be responsible for the books issued on presentation of the card. A lost card may be replaced with a duplicate on payment.
- ➤ A student requiring a book for home- reading will fill in an application form to be obtained from the Librarian and drop it in a special box kept for the purpose before 9.00 am. Books will be issued by the Librarian during break time. Books will not be issued on Saturdays and Sundays.

Students are entitled, subject to the rules herein mentioned, to keep a book for a fortnight from the date of issue. If the book is not returned on or before the due date, a fine of Rs.1 per day including holidays will be levied. The student will not be allowed to use the library till fine is paid and the book is returned. Books due on holidays may be returned without fine on the working day immediately following the holidays. Books borrowed for the vacation should be returned within three working days after the reopening of the college. Otherwise the usual fine will be collected.

Students shall be allowed to take only one book at a time for home reading.

- > No one is allowed to sub-lend the books taken out by him.
- On receiving a book, Students must examine and report to the Librarian any damage found therein. Otherwise they will be held responsible for any damage that may afterwards be detected.
- > A book returned to the Library should contain a return slip showing the register number of the student returning and the catalogue number of the books.
- Absence from the college will not ordinarily be admitted as an excuse for delay in the return of the books.
- ➢ All payments including fine towards the library shall be paid at the college office and the receipt shown to the librarian.
- > The Librarian may recall any book at any time.
- > Strict silence should be observed in the reading room.
- ➢ Without previous notice, students may call for books which are marked "Reference" or a periodical for consultation which will not be lent out.
- All Foreign and Indian Magazines and Newspapers will be displayed for perusal in the reading room.
- Donation of manuscripts, books, journals etc. to the library by the individuals, societies, institution and alumnae etc. are accepted.

PART VACTIVITIES

Besides academic activities, the College has been giving due encouragement and fullest support to extra-curricular activities like Sports, NSS, Rotaract, Youth Red Cross, Consumer Club, Fine Arts, Red Ribbon Club, Students Exnora, etc.

NATIONAL SERVICE SCHEME (NSS)

The National Service Scheme is a body of student Volunteers under the leadership of a Programme officer.

Recruitment is made from all students for 3 units with the strength of 300 volunteers. Every Student member of this Scheme should serve at least two years with 120 hours of engagement in community service per year excluding Annual Camp. At the end of two years of satisfactory service, every student-member will be eligible to receive NSS Certificate, considered equivalent to a diploma in Social Service. Above all, this is an opportunity to realise and serve the community.

The motto of the National Service Scheme is "NOT ME BUT YOU". This expresses the essence of democratic living and upholds the need for selfless service and appreciation of the other man's point of view and also to show consideration for fellow human beings.

YOUTH RED CROSS (YRC)

The Youth Red Cross is started to train the student to bring assistance without discrimination to the suffering humanity. It supports to promote mutual understanding, friendship, co- operation and lasting peace among all people. The student of YRC will be given training programmes in disaster management, firefighting, first aid, road safety, traffic control, health care, blood donation and awareness about Air Force and Navy.

RED RIBBON CLUB (RCC)

The Red Ribbon Club of the college functions to wipe out the stigma attached to AIDS patients. Students are given awareness on the spread of AIDS, precautionary measures, etc.

ENVIRONMENTAL EDUCATION

This kind of education provides to create awareness in the minds of the student about a clean, green and conducive environment. The student are prepared to realize their responsibility to keep their surroundings free from pollution.

ROTRACT CLUB

There is a Rotaract Club sponsored by the Rotary Club of Mannargudi Mid Town is functioning in the college. The objectives of the club are to develop individual qualities of leadership experience and provide an opportunity to unite its members into friendship, fellowship and mutual understanding. The club welcomes the students who are desirous of joining the club.

EXTRA-CURRICULAR ACTIVITIES SPORTS & GAMES

Intramural tournaments and Annual sports are conducted by the Department of Physical Education. Facilities are available on the campus for Valley ball, Throw ball, Shuttle Cock, Kho- Kho, Kabhadi and athletics.

FINE ARTS

The Fine Arts wing of the college concentrates and provides skill oriented training to students in classical and folk dances, theatre and musical events, painting, sketching, doll making and embroidery in classic way.

STUDENT SUPPORT SERVICES

College provides individual care to students in order to prepare them to bridge the gap between traditional curriculum and changing employment needs.

SOFT SKILLS

The Department of English as well as the placement cell

conducts classes to improve the soft skills of our student keeping in view the urgent needs of the corporate world. Skills such as communication and presentation are focused on here. Regular classes are conducted to inculcate life skills and global competencies within college hours.

COUNSELLING & GUIDANCE CELL

Counselling and Guidance Cell proclaims guidance and helps students in personal, social and vocational sphere. Value Education modules are conducted in the college. Life Skills are student and caught as a means to empower young minds to cope with the challenging situations. This enables the students to acquire knowledge and to get right attitudes which are associated with life skills. It leads to a healthy behavior.

PLACEMENT & CAREER GUIDANCE

Placement training and career guidance is given to the students through workshops and special lectures by well-trained guest faculty from the concern field.

MANAGEMENT SCHOLARSHIP

The Management as a part of its philanthropic initiatives extends students' academic scholarship to the poor and deserving students.

DEPARTMENT ASSOCIATIONS

Christian & Muslim communities For the students belonging to For the students of Scheduled Caste and Tribes staying in 6-12th Government School Eligibility particulars To students of Scheduled Several categories of Scholarship available and sanctioned by the Communities. The College supports outside scholarships also by providing daste and Tribes ¢ollege Hostel On merit basis Government on proper application are furnished below: students Bonafide certificate to the students of the Scholarship As per the norms Appr. Amount for the year **SCHOLARSHIPS** District Adidravidar Welfare Ammaiyar Higher Education Government of Tamil Nadu Commissioner of Collegiate District Adidravida Welfare Sanctioning Authority Officer, Tiruchirappalli **Minority Commission** Education, Chennai Office, Trichy National Merit Scholarship Scheduled Tribes students Name of the Scholarship Govt. of India Scholarship Adidravidar Welfare Loan **Moovalur Ramamirtham** to Scheduled Caste and Minority Scholarship Assurance Scheme

LIST OF COLLEGE WORKING DAYS AND HOLIDAYS FOR THE YEAR 2023-24

| | YEAR PLAN 2023-24 | | |
|------|--------------------------|---|--|
| | | JUNE- 2023 | |
| Date | Day | | |
| 1 | Thu | | |
| 2 | Fri | | |
| 3 | Sat | | |
| 4 | Sun | | |
| 5 | Mon | | |
| 6 | Tue | | |
| 7 | Wed | | |
| 8 | Thu | | |
| 9 | Fri | | |
| 10 | Sat | | |
| 11 | Sun | | |
| 12 | Mon | Staff Council Meeting | |
| 13 | Tue | | |
| 14 | Wed | | |
| 15 | Thu | FDP for Staff members | |
| 16 | Fri | | |
| 17 | Sat | | |
| 18 | Sun | | |
| 19 | Mon | A1 College reopens for Senior Students - Inaugural Prayer Service & Student Induction | |
| 20 | Tue | B1 | |
| 21 | Wed | C1 | |
| 22 | Thu | D1 College opens for IUG students - Parents Meeting | |
| 23 | Fri | E1 Fresher's Day | |
| 24 | Sat | * Holiday | |
| 25 | Sun | * College Reopens for I UG Students-Parents Meet | |
| 26 | Mon | F1 IUG Orientation Programme Begins | |
| 27 | Tue | A2 " | |
| 28 | Wed | B2 " | |
| 29 | Thu | * Bakrid | |
| 30 | Fri | C2 IUG Orientation Programme Ends | |
| | | | |

| | YEAR PLAN 2023-24 | | |
|----------|--------------------------|--|----|
| | | JULY- 2023 | _ |
| Date | Day | | |
| 1 | Sat | D2 | |
| 2 | Sun | * | |
| 3 | Mon | E2 | |
| 4 | Tue | F2 | |
| 5 | Wed | A3 | |
| 6 | Thu | B3 | |
| 7 | Fri | C3 Holy Mass & BonWin | |
| 8 | Sat | * | |
| 9 | Sun | * | |
| 10 | Mon | D3 | |
| 11 | Tue | E3 World Population Day - Installation of Students Council & Assn. Office Bearer | rs |
| 12 | Wed | F3 Calligraphy Classes for IUG Students | |
| 13 | Thu | A4 Calligraphy Classes for IUG Students | |
| 14 | \mathbf{Fri} | B4 Calligraphy Classes for IUG Students | |
| 15 | Sat | * Kamarajar's Birthday | |
| 16 | Sun | * | |
| 17 | Mon | C4 | |
| 18 | Tue | D4 Tamil Nadu Day | |
| 19 | Wed | E4 | |
| 20 | Thu | F4 | |
| 21 | Fri | A5 | |
| 22 | Sat | B5 6 th Sports Day | |
| 23 | <u>Sun</u> | * | |
| 24 | Mon | C5 | |
| 25 26 | Tue | | |
| 26 97 | Wed | E5 Spoken English Classes Begins | |
| 27 | Thu | F5 | |
| 28 20 | Fri Sat | A6 * Mubarram | |
| 29 30 | | * Muharram * | |
| | Sun | | |
| 31 | Mon | B6 | |

| | | AUGUST- 2023 |
|------|----------------------|--|
| Date | Day | |
| 1 | Tue | C6 |
| 2 | Wed | D6 |
| 3 | Thu | E6 Spoken English Classes Ends |
| 4 | \mathbf{Fri} | F6 Our Lady of Bon Secours - Novena Begins |
| 5 | Sat | * |
| 6 | Sun | * |
| 7 | Mon | A7 |
| 8 | Tue | B7 |
| 9 | Wed | C7 |
| 10 | Thu | D7 |
| 11 | Fri | E7 |
| 12 | Sat | F7 Our Lady of Bon Secours - College Feast |
| 13 | Sun | * |
| 14 | Mon | A8 I CIA Test Begins |
| 15 | Tue | B8 77 th Independence Day |
| 16 | Wed | C8 |
| 17 | Thu | D8 |
| 18 | \mathbf{Fri} | E8 |
| 19 | Sat | * |
| 20 | Sun | * International Youth Day |
| 21 | Mon | F8 |
| 22 | Tue | A9 I CIA Test Ends |
| 23 | Wed | B9 |
| 24 | Thu | C9 |
| 25 | Fri | D9 |
| 26 | Sat | * |
| 27 | Sun | * |
| 28 | Mon | E9 |
| 29 | Tue | F9 |
| 30 | Wed | A10 |
| 31 | Thu | B10 |

| | | SEPTEMBER - 2023 |
|------|-----|--|
| Date | Day | |
| 1 | Fri | C10 Holy Mass & BonWin Bonanza'23 |
| 2 | Sat | D10 Bonanza'23 |
| 3 | Sun | * |
| 4 | Mon | E10 |
| 5 | Tue | F10 Teachers's Day |
| 6 | Wed | * Krishna Jayanthi |
| 7 | Thu | A11 |
| 8 | Fri | $\mathrm{B11}$ Nativity of Mary - Vailankanni Madha Feast World Literacy Day |
| 9 | Sat | * |
| 10 | Sun | * |
| 11 | Mon | C11 |
| 12 | Tue | D11 |
| 13 | Wed | E11 Samaritan - Phase-I |
| 14 | Thu | F11 |
| 15 | Fri | A12 |
| 16 | Sat | * |
| 17 | Sun | * Vinayakar Chathurthi |
| 18 | Mon | B12 |
| 19 | Tue | C12 II CIA Test Begins |
| 20 | Wed | D12 |
| 21 | Thu | E12 |
| 22 | Fri | F12 |
| 23 | Sat | A13 II CIA Test Begins |
| 24 | Sun | * |
| 25 | Mon | B13 NSS Day |
| 26 | Tue | C13 |
| 27 | Wed | D13 |
| 28 | Thu | * Milad-un-Nabi |
| 29 | Fri | * |
| 30 | Sat | * |

| | | OCTOBER - 2023 |
|------|----------------------|---|
| Date | Days | |
| 1 | Sun | * World Habitat Day |
| 2 | Mon | * Gandhi Jayanthi |
| 3 | Tue | E13 |
| 4 | Wed | F13 St. Francis Assisi World Animal Welfare Day |
| 5 | Thu | A14 |
| 6 | \mathbf{Fri} | B14 Holy Mass & BonWin |
| 7 | Sat | C14 |
| 8 | Sun | * |
| 9 | Mon | D14 |
| 10 | Tue | E14 World Mental Health Day |
| 11 | Wed | F14 |
| 12 | Thu | A15 |
| 13 | Fri | B15 International Day for National Disaster Reduction |
| 14 | Sat | |
| 15 | Sun | * Dr. Abdul Kalam's Birthday: Youth Renaissance Day |
| 16 | Mon | C15 World Food Day |
| 17 | Tue | D15 |
| 18 | Wed | E15 |
| 19 | Thu | F15 |
| 20 | Fri | A16 தமிழ் மன்றத் தேர்வு |
| 21 | Sat | * |
| 22 | Sun | * |
| 23 | Mon | * Ayutha Pooja |
| 24 | Tue | * Vijaya Dasami UNO Day |
| 25 | Wed | B16 Pre-Semester Test Begins |
| 26 | Thu | C16 |
| 27 | \mathbf{Fri} | D16 |
| 28 | Sat | |
| 29 | Sun | * |
| 30 | Mon | E16 |
| 31 | Tue | F16 |
| | | |

| | | NOVEMBER - 2023 |
|------|------|---|
| Date | Days | |
| 1 | Wed | A17 All Saints' Day Pre-Semester Test Ends |
| 2 | Thu | B17 All Souls' Day |
| 3 | Fri | C17 |
| 4 | Sat | D17 Parent-Teacher Meet |
| 5 | Sun | * |
| 6 | Mon | |
| 7 | Tue | |
| 8 | Wed | |
| 9 | Thu | |
| 10 | Fri | |
| 11 | Sat | * |
| 12 | Sun | * Deepavali |
| 13 | Mon | |
| 14 | Tue | Children's Day |
| 15 | Wed | |
| 16 | Thu | |
| 17 | Fri | |
| 18 | Sat | * |
| 19 | Sun | * Communal Harmony Week National Integration Day |
| 20 | Mon | Welfare of Minorities Day |
| 21 | Tue | Linguistic Harmony Day |
| 22 | Wed | Weaker Sections Day |
| 23 | Thu | $A1\ \ \mbox{Commencement}$ of Even Semester Cultural Unity Day |
| 24 | Fri | B1 |
| 25 | Sat | * |
| 26 | Sun | * |
| 27 | Mon | C1 |
| 28 | Tue | D1 |
| 20 | Wed | E1 |
| 30 | Thu | F1 |

33 Truth can be stated in a thousand different ways, yet each one can be true - Swami Vivekananda

| | | | DECEMBER - 2023 |
|------|----------------------|----|---------------------------|
| Date | Days | | |
| 1 | Fri | A2 | Holy Mass & BonWin |
| 2 | Sat | B2 | FDP for Staff Members |
| 3 | Sun | * | |
| 4 | Mon | C2 | |
| 5 | Tue | D2 | |
| 6 | Wed | E2 | |
| 7 | Thu | F2 | |
| 8 | Fri | A3 | |
| 9 | Sat | * | |
| 10 | Sun | * | |
| 11 | Mon | B3 | |
| 12 | Tue | C3 | |
| 13 | Wed | D3 | |
| 14 | Thu | E3 | |
| 15 | Fri | F3 | |
| 16 | Sat | * | |
| 17 | Sun | * | |
| 18 | Mon | A4 | |
| 19 | Tue | B4 | |
| 20 | Wed | C4 | |
| 21 | Thu | D4 | |
| 22 | Fri | E4 | |
| 23 | Sat | F4 | Christmas Celebrations |
| 24 | Sun | * | Christmas Vacation Begins |
| 25 | Mon | * | Christmas |
| 26 | Tue | | |
| 27 | Wed | | |
| 28 | Thu | | |
| 29 | Fri | | |
| 30 | Sat | | |
| 31 | Sun | | |

| | | | JANUARY - 2024 | | | |
|------|----------------------|-----------------------------------|--|--|--|--|
| Date | Days | | | | | |
| 1 | Mon | New Year 2024 Mary, Mother of God | | | | |
| 2 | Tue | A5 | College Reopens after Christmas Vacation | | | |
| 3 | Wed | B5 | College Reopens | | | |
| 4 | Thu | C5 | | | | |
| 5 | Fri | D5 | GRACE'23 | | | |
| 6 | Sat | E5 | GRACE'23 | | | |
| 7 | Sun | * | | | | |
| 8 | Mon | F5 | | | | |
| 9 | Tue | A6 | | | | |
| 10 | Wed | B6 | | | | |
| 11 | Thu | C6 | | | | |
| 12 | \mathbf{Fri} | D6 | | | | |
| 13 | Sat | E6 | Pongal Celebrations | | | |
| 14 | Sun | * | - | | | |
| 15 | Mon | * | · Pongal | | | |
| 16 | Tue | * | Thiruvalluvar Day | | | |
| 17 | Wed | * | Uzhavar Thirunal | | | |
| 18 | Thu | F6 | | | | |
| 19 | Fri | A7 | | | | |
| 20 | Sat | B7 | | | | |
| 21 | Sun | * | | | | |
| 22 | Mon | C7 | | | | |
| 23 | Tue | D7 | | | | |
| 24 | Wed | E7 | | | | |
| 25 | Thu | F7 | National Voters Day | | | |
| 26 | Fri | * | Republic Day | | | |
| 27 | Sat | A8 | | | | |
| 28 | Sun | * | | | | |
| 29 | Mon | B8 | I CIA Test Begins | | | |
| 30 | Tue | C8 | | | | |
| 31 | Wed | D8 | | | | |

| | | | FEBRUARY - 2024 |
|------|----------------|-----|---|
| Date | Days | | |
| 1 | Thu | E8 | |
| 2 | Fri | F8 | Holy Mass & BonWin |
| 3 | Sat | A9 | I CIA Test Ends |
| 4 | Sun | * | |
| 5 | Mon | B9 | |
| 6 | Tue | C9 | |
| 7 | Wed | D9 | Samaritan - Phase II |
| 8 | Thu | E9 | |
| 9 | Fri | F9 | |
| 10 | Sat | * | |
| 11 | Sun | * | |
| 12 | Mon | A10 | |
| 13 | Tue | B10 | |
| 14 | Wed | C10 | Ash Wednesday Holy Mass & Motivational Talk |
| 15 | Thu | D10 | |
| 16 | \mathbf{Fri} | E10 | |
| 17 | Sat | * | |
| 18 | Sun | * | |
| 19 | Mon | F10 | |
| 20 | Tue | A11 | World Day of Social Justice |
| 21 | Wed | B11 | |
| 22 | Thu | C11 | |
| 23 | Fri | D11 | |
| 24 | Sat | * | |
| 25 | Sun | * | |
| 26 | Mon | E11 | II CIA Test Begins |
| 27 | Tue | F11 | |
| 28 | Wed | A12 | National Science Day |
| 29 | Thu | B12 | |

| | | MARCH - 2024 |
|------|------|----------------------------------|
| Date | Days | |
| 1 | Fri | C12 Holy Mass & BonWin |
| 2 | Sat | D12 II CIA Test Ends |
| 3 | Sun | * |
| 4 | Mon | E12 |
| 5 | Tue | F12 |
| 6 | Wed | A13 |
| 7 | Thu | B13 |
| 8 | Fri | C13 |
| 9 | Sat | * |
| 10 | Sun | * |
| 11 | Mon | D13 |
| 12 | Tue | E13 |
| 13 | Wed | F13 |
| 14 | Thu | A14 |
| 15 | Fri | B14 |
| 16 | Sat | C13 6 th College Day |
| 17 | Sun | * |
| 18 | Mon | D13 |
| 19 | Tue | E13 |
| 20 | Wed | F13 |
| 21 | Thu | A14 International Day of Forests |
| 22 | Fri | B14 World Water Day |
| 23 | Sat | * World Meterological Day |
| 24 | Sun | * Palm Sunday |
| 25 | Mon | C14 தமிழ் மன்றத் தேர்வு |
| 26 | Tue | D14 Pre-semester Test Begins |
| 27 | Wed | E14 |
| 28 | Thu | F14 Maundy Thursday |
| 29 | Fri | * Good Friday |
| 30 | Sat | * |
| 31 | Sun | * Easter |

| | | | APRIL - 2024 |
|------|----------------------|-----|--------------------------------------|
| Date | Days | | |
| 1 | Mon | A15 | |
| 2 | Tue | B15 | |
| 3 | Wed | C15 | Pre-semester Test Ends |
| 4 | Thu | D15 | |
| 5 | Fri | E15 | |
| 6 | Sat | F15 | Parent-Teacher Meet |
| 7 | Sun | * | World Health Day |
| 8 | Mon | | |
| 9 | Tue | | Telugu New Year |
| 10 | Wed | | |
| 11 | Thu | | |
| 12 | Fri | | |
| 13 | Sat | | |
| 14 | Sun | * | Tamil New Year Dr. Ambedkar Birthday |
| 15 | Mon | | |
| 16 | Tue | | |
| 17 | Wed | | |
| 18 | Thu | | |
| 19 | Fri | | |
| 20 | Sat | | |
| 21 | Sun | | |
| 22 | Mon | | |
| 23 | Tue | | |
| 24 | Wed | | |
| 25 | Thu | | |
| 26 | Fri | | |
| 27 | Sat | | |
| 28 | Sun | | |
| 29 | Mon | | |
| 30 | Tue | | |

SHINE, JESUS, SHINE

Lord the light of Your love is shining In the midst of the darkness, shining Jesus, Light of the world, shine upon us Set us free by the truth You now bring us Shine on me Shine on me

Shine, Jesus, shine Fill this land with the Father's glory Blaze, Spirit, blaze, Set our hearts on fire Flow, river, flow Flood the nations with grace and mercy Send forth Your Word, Lord And let there be light

Lord, I come into Your awesome presence From the shadows into Your radiance By the blood I may enter Your brightness Search me, try me, consume all my darkness Shine on me Shine on me

MAKE ME A CHANNEL OF YOUR PEACE

Make me a channel of your peace Where there is hatred let me bring your love Where there is injury, your pardon Lord And where there is doubt true faith in You

Cho: Master grant that I may never seek So much to be consoled as to console To be understood as to understand To be loved as to love with all my soul

Make ma a channel of your peace Where there is despair in life let me bring hope Where there is darkness only light And where there's sadness ever joy Make me a channel of your peace It is in pardoning that we are pardoned It is in giving to all man that we receive And in dying that we are born to eternal life

HERE I AM TO WORSHIP

Light of the World You stepped down into darkness Open my eyes Let me see Beauty that made This heart adore You Hope of a life Spent with You

Cho: Here I am to worship Here I am to bow down Here I am to say that You're my God You're altogether lovely Altogether worthy Altogether wonderful to me

King of all days Oh, so highly exalted Glorious in Heaven above Humbly You came To the earth You created All for love's sake became poor

THERE SHALL BE SHOWERS OF BLESSING

There shall be showers of blessing This is the promise of love; There shall be seasons refreshing, Sent from the Savior above. Cho: Showers of blessing, Showers of blessing we need: Mercy-drops round us are falling, But for the showers we plead.

There shall be showers of blessing Precious reviving again; Over the hills and the valleys, Sound of abundance of rain.

There shall be showers of blessing; Send them upon us, O Lord; Grant to us now a refreshing, Come, and now honor Thy Word.

MORE LOVE, MORE POWER

More love, more power More of You in my life More love, more power More of You in my life

And I will worship You with all of my heart I will worship you with all of my mind I will worship you with all of my strength For You are my Lord You are my all in all You are my strength when I am weak You are the treasure that I seek You are my all in all Seeking You as a precious jewel Lord, to give up I'd be a fool

YOU ARE MY ALL IN ALL

Cho: Jesus, Lamb of God Worthy is Your name Jesus, Lamb of God Worthy is Your name Taking my sin, my cross, my shame Rising again I bless Your name You are my all in all When I fall down You pick me up When I am dry You fill my cup You are my all in all

GOD WILL MAKE A WAY

Oh, God will make a way Where there seems to be no way He works in ways we cannot see He will make a way for me

> He will be my guide Hold me closely to His side With love and strength for each new day He will make a way He will make a way

By a roadway in the wilderness He'll lead me Rivers in the desert will I see Heaven and earth will fade But His Word will still remain And He will do something new today

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| ODD - SEMESTER TIME - TABLE (June - November 2023) | | <u>م</u> م | 2 ш | - 4 | ¥ | | | |
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